



SNS College of Technology

Coimbatore - 35



19BAT610- HUMAN RESOURCES MANAGEMENT

Unit 1 – Introduction To HRM And Framework

TOPIC- Guess????

Department of Management Studies
Presented By,

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AP/MBA



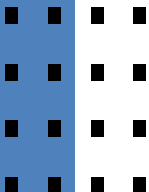
Connect these Picture





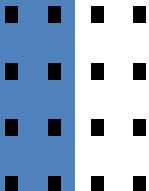
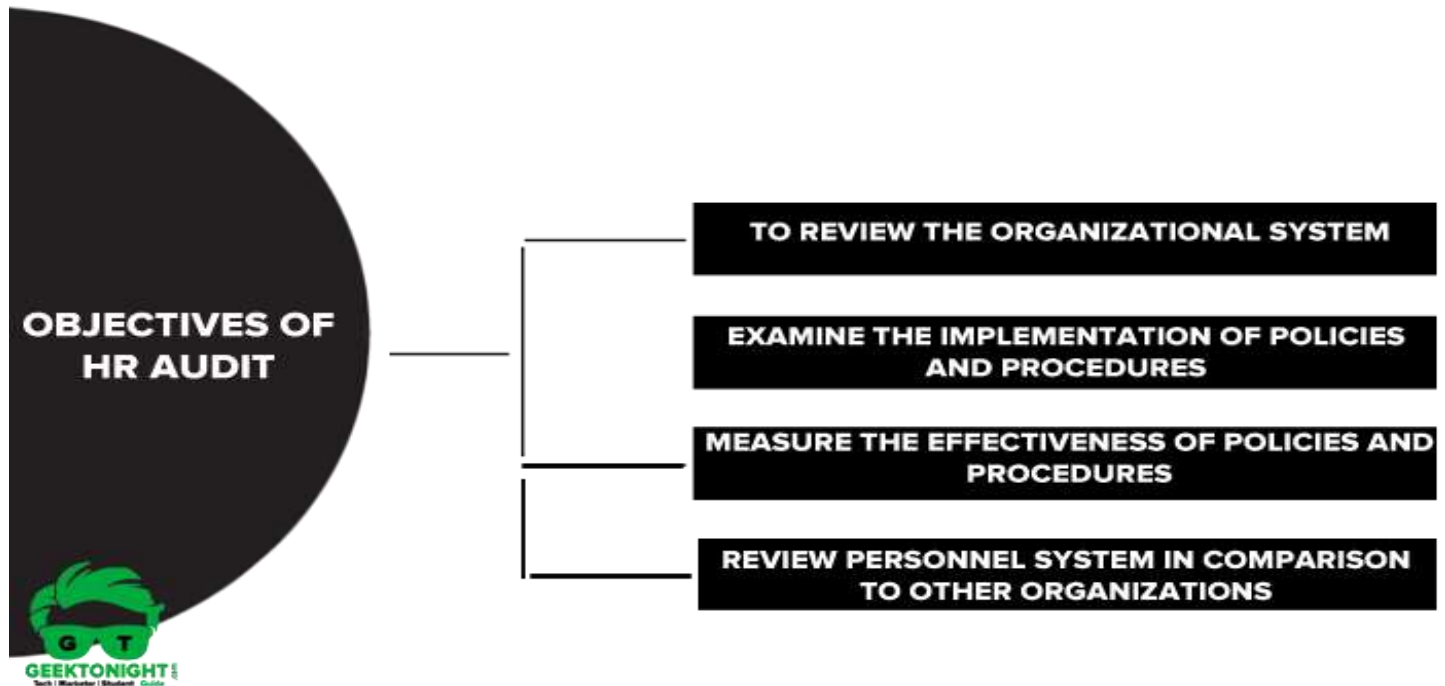
HR Audit

- The HR (Human Resource) Audit is the process to evaluate a human resource department's performance.
- It examines various aspects of the HR tasks in a company.
- These can be policies, processes, procedures, documentation, and systems.



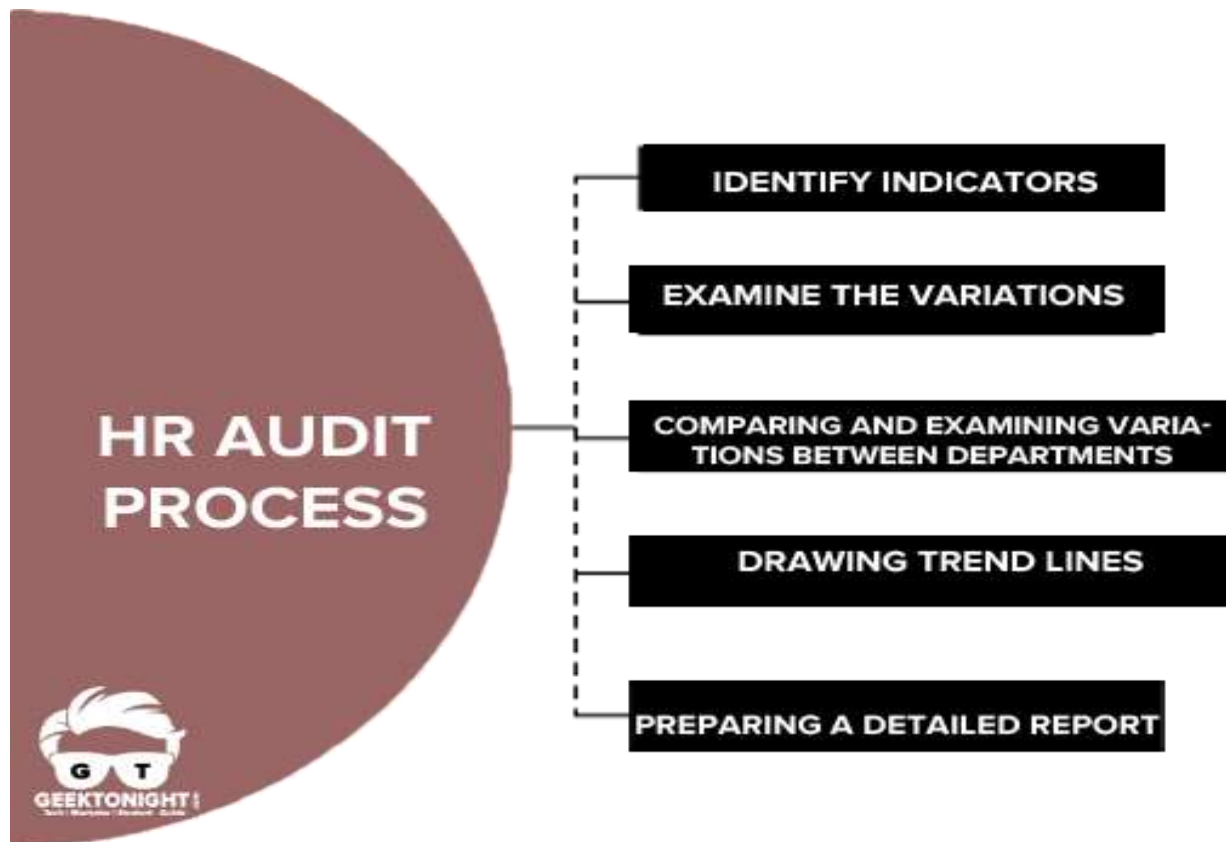


Objectives of HR Audit





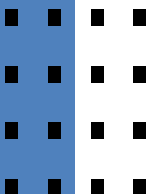
HR Audit Process





Types of HR Audit

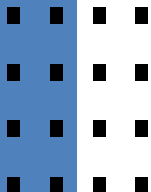
- 1-9 Audit
- Policies
- Legal Compliance Audit
- Departmental
- Salary and Working Hours
- Safety
- Hiring
- Employee Training
- Benefits & Compensation Package





HR Audit Checklist

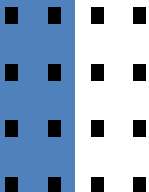
1. Employee Records
2. Employee Handbook
3. Hiring & On boarding Process
4. Compensation
5. Performance Evaluations
6. Benefits
7. Training





Purpose of HR Audit

- Ensuring compliance of the company's working with the governing laws
- Helping the HR Department understand how to improve itself
- Reviewing and the proper resource allocation for human resources
- Being an act of "due diligence" for potential investors and stakeholders of a company
- A basis for improvements in the future



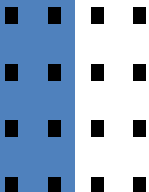


Time for the
assessment...



MCQ

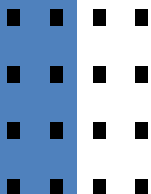
1. HR audit helps the organizations to review their systems on a timely basis.
 - a. True
 - b. False
2. Hr audit help to Reduces the HR cost.
 - a. True
 - b. False





Summary

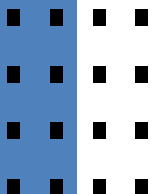
- HR Audit
- HR Audit Objective
- HR Audit Process
- Hr Audit Types
- Hr Audit checklist
- Purpose





References

- <https://www.digitalhrtech.com/human-resources-roles/>
- <https://gethppy.com/talent-management/7-responsibilities-of-hr-professionals>
- <https://www.economicdiscussion.net/human-resource-management/role-of-hr-manager-in-an-organisation/32217>





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*Thank
you*